



Co-funded by
the European Union

DIGITAL FACILITATION

MAY 27TH - 10AM TO 12PM CET TIME

SECOND WORKSHOP

**MAKING AND ENGAGING
ONLINE MEETINGS**

This training will give you a chance to design your own workshop/meeting and guide you through a checklist of some of the key things you need to think of.

This is the second of three workshops which will be focused on improving our use of digital tools.

Link for registration:

<https://forms.gle/QXLihUtfkDDWkKbD8>

Facilitator: Rainer Gude



Workshop in english with
translation in french and italian.



Co-funded by
the European Union

AFRESH 2nd Workshop on Making Engaging Online Meetings 27 May 2023 10AM-12PM CET (11AM-1PM AET)

START	WHAT
10:00	Welcome, introduction and presentation
11:20	Imagining an upcoming or imaginary online workshop/meeting
11:25	Going over checklist
11:35	Practice
11:50	Break
12:00	Questions&Answers
12:10	Working in groups to share the work done
12:25	Feedback from groups
12:30	Last tips
12:45	Take questions and ORID reflection
12:55	Conclusions and next steps